

**Steubenville City Schools**  
**Ohio Department of Education**  
**Office of Certification and Licensure**

LPDC VERIFICATION FORM  
 For CERTIFICATION or LICENSE RENEWAL  
 Or TRANSITION TO LICENSURE

Return this form with completed application

Name of LPDC                      Steubenville City Schools

Print name of applicant \_\_\_\_\_

<p>First – Enter <b>issue date</b> from your certificate or license to be renewed or transitioned</p> <p>The issue date is located in the upper right hand corner of the certificate. You can access certificate information on the Ohio Department of Education home page at <a href="http://www.ode.state.oh.us">www.ode.state.oh.us</a></p>	<p align="right">____/____/____</p>
<p>Step 1. Enter semester hours <b>taken since issue date</b> of the certificate to be renewed or transitioned.</p>	<p align="right">_____</p>
<p>Step 2. Enter quarter hours <b>taken since issue date</b> of the certificate to be renewed or transitioned.</p>	<p align="right">_____</p>
<p>Step 3.    a. Service Credit</p> <p align="center">b. Enter Local Professional Development Committee approved CEUs earned</p>	<p align="right">_____</p> <p align="right">_____</p>

LPDC Verifying Signature \_\_\_\_\_ Date \_\_\_\_\_

(This verifies that the information stated on this form is correct and that the named educator is an employee of the district or schools the LPDC serves)

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_